

To the Board of Trustees }
of the Indiana University }

The undersigned Committee of the Faculty of Indiana University were appointed to consider and report upon the advisability of undertaking University Extension work in Indianapolis and perhaps other neighboring cities. ~~city of Indianapolis~~. The Committee, having reported favorably upon the plan to the Faculty, were directed to lay the matter before your Board and ask its consent to the proposed undertaking, and co-operation in it. The Committee therefore have the honor to report as follows upon this matter.

1. University Extension simply means carrying the work of the University into the more populous centers and there endeavoring to reach citizens of the State of all ages and classes, who either have not had the advantages of collegiate instruction or desire to continue their work in such lines. It is a plan first carried into execution by the Universities of England and since adopted by several of the leading Colleges and Universities of this country. It has met with gratifying success wherever tried, and has the support and encouragement of the most advanced educators.

2. The kinds of work that can thus be

done are determined by the demand that may be found to exist for them and the time and expense necessarily involved. For the most part the work is in the form of lectures followed by informal discussions and "quizzes." It is only when scientific lectures are given that there is any additional expense in the way of apparatus and assistants.

3. In the case of the Indiana University, should it undertake this work, the Committee are of the opinion that for the first year, at least, not less than two nor more than three courses of lectures should be given. These courses ought to be in different fields, the precise department being determined by the demand. Probably this matter could safely be left to the Faculty and an advisory committee selected in Indianapolis.

4. The expense of such courses, when they did not exceed twelve lectures each, would be from \$150 to \$175 per course. Of this sum those attending the courses would pay the greater part. It is thought that a fee of \$2 per course, with an additional fee of \$3 for those who avail themselves of the "quizzes", would in most cases defray all necessary expenses. If those registering

for a course were two per cent in number to net a reasonable sum. The course might be withdrawn for that year. These expenses include the hall rent, travelling expenses, and printing.

5. It would be necessary for those who give courses to leave Bloomington on Friday morning ^{at 11 o'clock,} in order that the lecture might be given on Friday evening and the "quiz" on Saturday morning. This might interfere to some extent with their work in the classes here, but it is respectfully urged that the good results accruing to the people of the State and to the University itself would more than compensate for this loss. Moreover it would be possible so to arrange courses here as to reduce these inconveniences to a minimum.

In view of these considerations the Committee feel justified in asking that permission be granted the Faculty to arrange for such University Extension work during the next year at Indianapolis; that it be termed the Indiana University Extension Course; and that those Professors whose course may be chosen be granted leave of absence from work here after the second hour of

~~Every~~ each Friday that they may be
necessarily absent for the purpose of giving
such courses.

Enrollment
J. W. Jenkins.
O. B. Clark.

Report of Committee
on
University Extension.

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