

Violations of Student Honor

In each course the instructor is vested with primary responsibility for devising examinations and assignments in such a manner as will provide a fair evaluation of the student's work and induce respect for the examining process. He also has responsibility for maintaining such physical arrangements for the storage of questions before examinations, seating during examinations, and other precautions as will reduce the temptation to dishonesty so far as practicable.

If an instructor has reason to believe that a student is cheating on an examination or has cheated in a written exercise, laboratory experiment, or examination, he should communicate with the student and consult the University record of the student. If the student appears to be guilty after opportunity for hearing, the instructor shall, if feasible, proceed to assess a penalty in the form of additional work, diminished grade in the course, or both, as he may deem appropriate after such consultation with the dean of his school as may be required by the policies of the school; and he shall make a written report of the circumstances and of his action to the Dean of Students. If the instructor feels unable to take action because of doubt as to the facts or for other reasons, or if he believes additional disciplinary action should be taken, he shall refer the entire matter to the Dean of Students. If the student is dissatisfied with the action of the instructor in assessing a penalty, he may appeal the matter to the Dean of Students.

The Dean of Students shall review the report of the instructor and make any recommendations he deems wise for the purpose of developing maximum uniformity in the actions taken in such cases. In all cases referred or appealed to him, the Dean of Students shall confer with the parties after consulting the University record of the student or students involved and may take such additional action, or make such recommendations of additional action to the University committee or office authorized to act in such matters, as the case in his judgment requires.

If a student is dissatisfied with the action or recommendation of the Dean of Students or the subsequent action of the instructor in his case, he may appeal to the University committee or office authorized to act in such matters. The instructor may appeal similarly from the action taken by the Dean of Students. In all such cases and in all cases referred to the committee or office by the Dean of Students, opportunity for hearing shall be given to all parties involved. The committee or office shall determine whether the student involved is guilty, shall make a written report of the facts, and in cases of guilt shall recommend such action to the instructor and assess such further disciplinary penalties as it deems appropriate, superseding any that may have been assessed by the Dean of Students. It shall publish its recommendations and actions without disclosing the names of the persons involved.

The Dean of Students and the committee or office acting in matters covered by this regulation shall report each March to the Faculty and to the Student Senate concerning the administration of their functions.

A school which desires to establish a regulation different from the foregoing shall obtain the approval of the Faculty before doing so.

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